

Proposed Changes to Part K of the Constitution

The proposed changes are set out in red type, below.

Schedule 5 would be inserted to follow Schedule 4 after the main body of the Scheme.

Constitution – Part K – Scheme of Members’ Allowances

9. Payment of Allowances

9.1 Payments shall be made:-

9.1.1 in respect of basic and special responsibility allowances, subject to sub-paragraph 9.2, in instalments of one-twelfth of the amount specified in this Scheme on the same day of each month as that on which salary is paid to staff;

9.1.2 in respect of travelling, subsistence and dependants’ carers’ allowances, on the same day of each month as that on which salary is paid to staff, in respect of claims received on or before the third working day of that month.

9.1.3 In respect of ICT allowances, subject to sub-paragraph 9.2, in instalments over a 4-year Council term as set out in Schedule 5, subject to the provision of appropriate receipts.

9.2 Where a payment of one-twelfth of the amount specified in this Scheme in respect of a basic allowance or a special responsibility allowance would result in the Councillor receiving more than the amount to which, by virtue of paragraph 6, he or she is entitled, the payment shall be restricted to such amount as will ensure that no more is paid than the amount to which he or she is entitled.

10. Travelling and Subsistence

Details of, and entitlement to, travelling and subsistence payments in respect of approved duties are set out in Schedules 2 and 3.

11. Dependants’ Carers’ Allowances

Details of, and entitlement to, dependants’ carers’ allowances are set out in Schedule 4.

12. Co-opted Members' Allowance

Each person appointed to a committee or sub-committee or panel of Central Bedfordshire Council, as a co-opted Member, shall be paid in respect of each meeting or training event attended each year an allowance, as shown below:

- (a) where the meeting or training event is of up to 4 hours
£75
- (b) where the meeting or training event is for more than 4 hours
£150

13. ICT Allowances

Details of, and entitlements to, ICT allowances are set out in Schedule 5.

Schedule 5

ICT ALLOWANCES

The following allowances may be paid following the purchase of ICT equipment/support for Council-related use on production of appropriate receipts, to be concluded within a 4-year Council term.

Where a Council member does not remain a member for the full term the purchased equipment or the value of the allowance paid for that equipment must be returned to the Council.

Nature of allowance	Monthly amount	Total 4 year cost (48 payments)
Equipment allowance	£12.50	£600
PC support & consumables allowance	Initial payment £19.80 and 47 payments of £16.60	£800
Fixed Line + Broadband allowance	Initial payment of £34.90 and 47 payments of £33.30	£1,600
Mobile phone allowance	£25	£1,200

Total	Up to a maximum of an initial payment of £92.20 and 47 payments of £87.40 over a 4-year Council term	£4,200
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